

ATLAS Email US-based Training Center Coordinators (TCCs) and Instructors*

**Those opted in to receive email communications from AHA ECC*

Date: Friday, May 19, 2023

To: US-based American Heart Association TCCs and Instructors

Subject: Atlas Migration Timeline & Important Reminders for US AHA Training Network

Dear US AHA Training Network,

We are excited to provide you with additional details to prepare you for the upcoming transition of the US AHA Training Network to the **Atlas Training and Education platform**. Below, you will find the following:

- A detailed timeline for the transition, including planned website downtime for maintenance and migration of your Training Center information to Atlas
- Important information about your future Atlas account and login
- Reminders regarding deadlines for data cleanup and classes in the AHA Instructor Network

Timeline for Transition of the US AHA Training Network to Atlas

Activities to transition to Atlas will begin on Wednesday, May 31, and the US AHA Training Network will be invited to log into their migrated account on June 5. Please see the detailed timeline to the right, which has also been added to the **Atlas Information & Resources webpage** (cpr.heart.org/atlasresources).

IMPORTANT: Please do not log into Atlas or create a new user account in Atlas prior to June 5.

Doing so will result in you having a duplicate account in Atlas after your data is migrated to the new platform. On June 5, the AHA will send a notification to let you know that Atlas is live and inviting you to log in to the system using your former AHA Instructor Network credentials (username, password).

Reminders: Deadlines for Activity in the AHA Instructor Network

We have received questions about whether you may still add or update information in the AHA Instructor Network in preparation for the transition to Atlas. All data cleanup on the AHA Instructor Network must have been completed by May 12, 2023. No new data should be added to the AHA Instructor Network between May 13, and the transition to Atlas on June 5, 2023. On June 5, you will be able to make updates as needed to your information in Atlas.





Reminder: Deadline for Entering Classes in My Courses: May 29, 2023

As part of the upcoming transition to Atlas, we will be introducing a new system for AHA Class Management that will replace the AHA Instructor Network's My Courses/Find a Course tool. Because the new Atlas Class Management will feature many additional fields of information to help you better manage your training and the student experience, we are not able to transfer data from the AHA Instructor Network My Courses tool for any classes **beyond May 29, 2023**.

If you currently use the My Courses tool to advertise your classes to the public, please do not enter any new class offerings that will occur **after May 29, 2023**.

You will continue to receive frequent updates regarding the new functionality, features, and benefits of Atlas through email communications and through our special webpage, the **Atlas Information & Resources webpage** (cpr.heart.org/atlasresources). Please bookmark this page and check back frequently for updates.

Thank you,
American Heart Association