



## **ATLAS Email #2- US-based Training Center Coordinators (TCCs)**

**Date:** Thursday, April 13, 2023

**To:** US-based American Heart Association TCCs

**Subject:** New Class Management Tool Available with Atlas Transition

**Preheader:** Important Info for Sunset of Current Find a Course & My Courses Tools

Dear US AHA Training Center Coordinator,

As part of the upcoming transition of the US AHA Training Network from the AHA Instructor Network to the **Atlas Training and Education platform**, we will be introducing a new system for AHA Class Management. The Atlas Class Management tool is designed to be a full rostering system, rather than a simple, free advertising tool for classes you offer to the public. The new tool will allow AHA Training Centers to manage classes from creation to finalization, creating a more seamless experience for the Training Center, Site, Instructor, and student.

You will learn much more about Atlas Class Management as we get closer to the launch in May, including specific features and benefits, and will be able to reference a demo video illustrating use of the tool. In the meantime, please read the important notices below about the transition from Find a Course to Atlas Class Management.

### **IMPORTANT: Do Not Enter Classes in My Courses after May 15, 2023**

Because the new system will feature many additional fields of information to help you better manage your training and the student experience, we are not able to transfer data from the AHA Instructor Network My Courses tool for any classes beyond May 15, 2023.

If you currently use the My Courses tool to advertise your classes to the public, please do not enter any new class offerings that will occur after May 15, 2023.

To walk you through how to enter new classes in Atlas, we are currently preparing a video demo/tutorial and job aid. We will provide these tools to you in early May, so you are ready to enter new classes in Atlas as soon as the platform is live for the US.

You will continue to receive frequent updates regarding the new functionality, features, and benefits of Atlas through email communications and through our special webpage, the [Atlas Information & Resources page](#). Please share all information about the Atlas transition, in addition to the resources website, with your Instructors.

We look forward to introducing you to the Atlas platform and enhancing your experience managing your Training Center's needs.

Thank you,  
American Heart Association