



ATLAS Email #1- US-based Training Center Coordinators (TCCs)

Date: Monday, March 27, 2023

To: US-based American Heart Association TCCs

Subject: Coming Soon! Atlas Training and Education Platform

Preheader: Steps to Prepare for Transition from AHA Instructor Network to Atlas

Dear US AHA Training Center Coordinator,

We are excited to announce that the American Heart Association will be transitioning the US-based AHA Training Network to a new Training and Education platform, Atlas, in late May 2023! The Atlas platform will replace the AHA Instructor Network and the My Courses/Find a Course tools to become the central location for your AHA Instructor, student, and Training Center management needs.

Atlas is a global, digital solution supporting the US and international AHA Training Network, including Training Centers, Training Sites, Instructors, and students located anywhere in the world, working together to make a difference and save more lives.

You will hear much more about Atlas in the coming weeks, including features and benefits designed to meet your needs for greater functionality, flexibility, and customization for your Training Center.

ACTION REQUIRED: Confirm/Update Information in AHA Instructor Network by May 1, 2023

As part of the transition to Atlas, the AHA will be migrating select Training Center and Instructor information from the AHA Instructor Network to Atlas for you. To ensure that the most accurate and up-to-date information is migrated to the Atlas platform and/or available for you to check once Atlas is live, you will need to follow the steps below to update and confirm key information in the AHA Instructor Network:

Step 1:

As the TCC for your Training Center, you will need to ask your aligned AHA Instructors to update their Profile on the AHA Instructor Network. They must ensure their contact information and discipline alignments (both primary and secondary, if applicable) are current.

Please direct your Instructors to the [Instructor Job Aid: Update Profile on AHA Instructor Network](#) for step-by-step instructions on updating their Profile.

Step 2:

After these updates are complete, please use the Job Aid to confirm the discipline alignments for your Instructors, make any necessary updates, and then download your Instructor lists.



For step-by-step instructions, please refer to the [TCC Job Aid: Update/Confirm/Download AHA IN Data.](#)

Over the next two months, to help you prepare for the transition to Atlas, you will receive frequent communications and resources. You can also access information and tools through a special webpage, the [Atlas Information & Resources page.](#) Please bookmark this page to return often for updates.

We look forward to introducing you to the Atlas platform and enhancing your experience managing your Training Center's needs.

Thank you,
American Heart Association