

HOW DO I CLAIM MY ECARD THROUGH THE ECARD SYSTEM?

Congratulations on completing your American Heart Association (AHA) training! What's next?

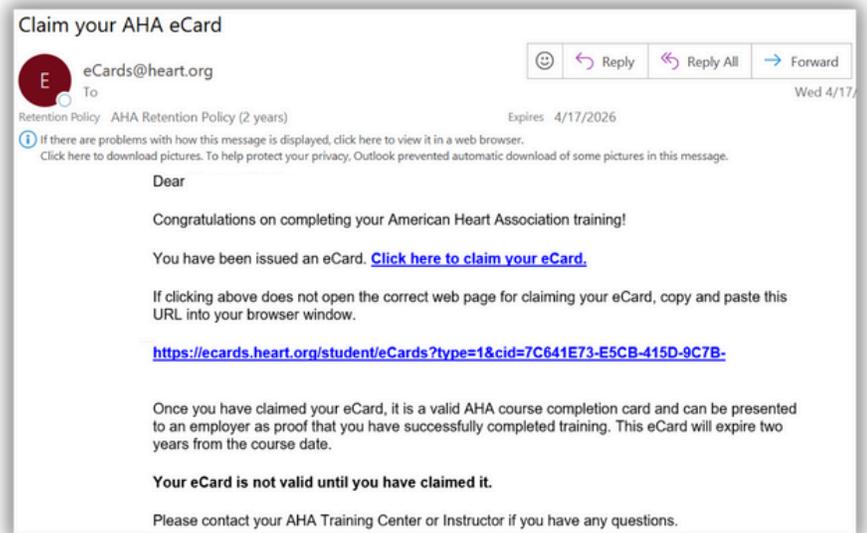
The next step is to access your eCard (proof of course completion) in the eCard System. This guide will walk you through how to provide feedback through the class survey and access your eCard.

STEP 1

Receive Access Link

Once you have successfully completed your training, you will receive an email to the same email address that you gave to the Instructor. The email will contain a link to claim the course eCard.

Please note: If you do not receive this email, please check your Spam or Junk folders prior to alerting your Training Center or Instructor.

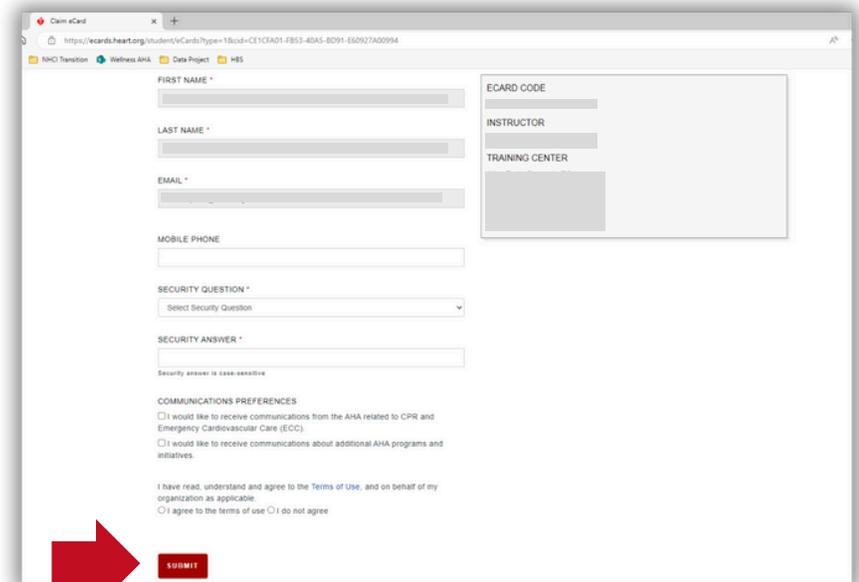


STEP 2

Set up a Profile

The link in the email will direct you to the Student Profile webpage. Please confirm that your prepopulated profile information is correct and set up a security question and answer to access your eCard(s) in the future.

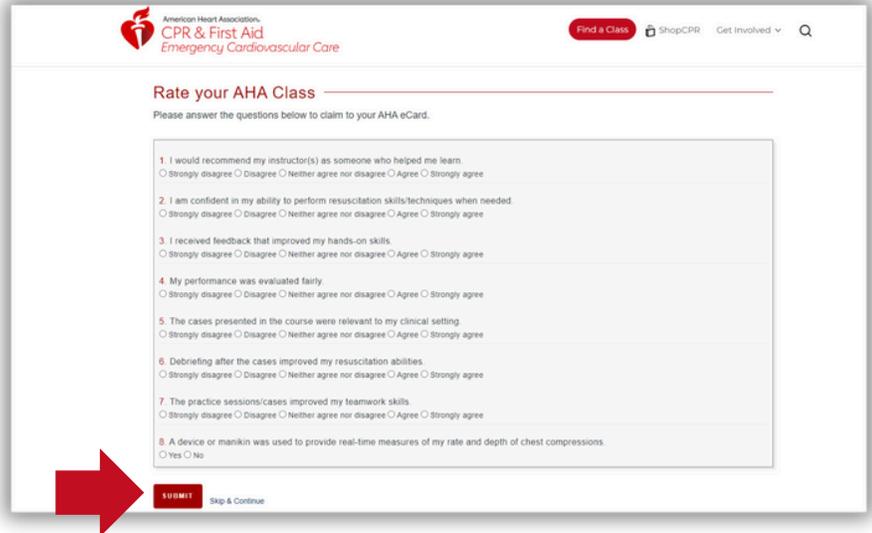
Please note: If the prepopulated profile information for you is incorrect please contact your Training Center directly.



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STEP 3 Complete Survey

After setting up your profile, you will be directed to fill out a brief survey about the AHA course you just completed. Your answers to these questions will help improve the quality of future AHA trainings.

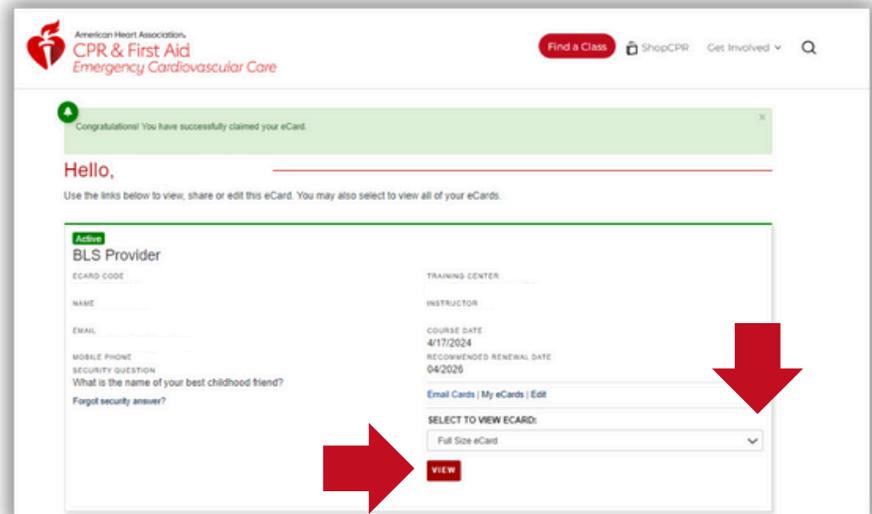


A screenshot of the 'Rate your AHA Class' survey form. The form is titled 'Rate your AHA Class' and includes a sub-header 'Please answer the questions below to claim your AHA eCard.' There are eight numbered questions, each with radio button options for 'Strongly disagree', 'Disagree', 'Neither agree nor disagree', 'Agree', and 'Strongly agree'. The questions cover topics like instructor quality, confidence in skills, feedback received, performance evaluation, relevance of cases, debriefing, teamwork skills, and the use of devices/manikins. At the bottom, there is a red 'SUBMIT' button and a 'Skip & Continue' link. A red arrow points to the 'SUBMIT' button.

STEP 4 View Your eCard

After you complete the survey, your eCard will be displayed. Choose "Full Size" or "Wallet Size" from the Select to View eCard dropdown menu and click the "View" button to save your eCard as a pdf, scan the QR code to access your eCard on your phone, and/or print your eCard from home.

Please note: If you do not claim your eCard, you will not be able to show proof of course completion to your employer.



A screenshot of the 'View Your eCard' page. At the top, there is a green notification bar that says 'Congratulations! You have successfully claimed your eCard.' Below this, the user is greeted with 'Hello,' and a message: 'Use the links below to view, share or edit this eCard. You may also select to view all of your eCards.' The main content area is titled 'Active BLS Provider' and contains a form with fields for 'ECARD CODE', 'NAME', 'EMAIL', 'MOBILE PHONE', and 'SECURITY QUESTION'. To the right, there are fields for 'TRAINING CENTER', 'INSTRUCTOR', 'COURSE DATE', and 'RECOMMENDED RENEWAL DATE'. Below these fields are links for 'Email Cards | My eCards | Edit'. At the bottom, there is a 'SELECT TO VIEW ECARD:' dropdown menu with 'Full Size eCard' selected, and a red 'VIEW' button. A red arrow points to the 'VIEW' button.

After you have accessed your eCard, you will receive an email from the AHA confirming that your eCard has been claimed. You should save this confirmation email for your records.

You can view your eCard any time online through AHA's website, www.heart.org/cpr/mycards. Simply enter your first name, last name, and email address, or the eCard code found on your eCard.

Your employer can verify your eCard at www.heart.org/cpr/mycards to confirm issuance by a valid Training Center and Instructor aligned with that Training Center. Employers are only able to verify your card if you have completed the above steps.