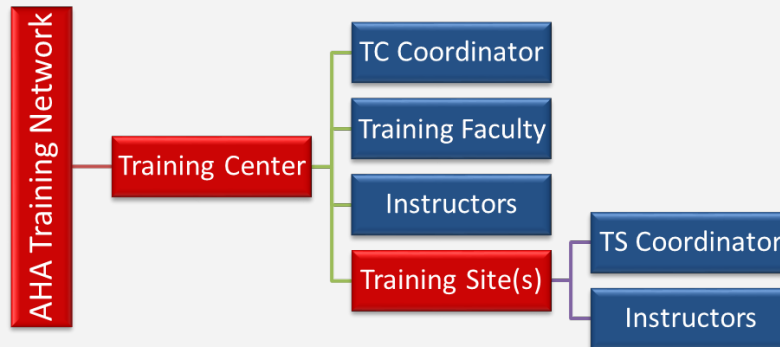


BECOME A TRAINING CENTER



AHA Training Network

The AHA Training Network includes Training Centers (TCs), Training Sites (TSs), TC Coordinators (TCCs), and instructors. The following image represents the structure of the AHA Training Network.



Understanding the Role of a Training Center

TCs are responsible for:

- All instructors whether directly affiliated with the TC or through their TSs.
- The administration and quality of all ECC courses, whether delivered directly by the TC or aligned TSs and instructors, regardless of the course location.
- Providing aligned instructors and TSs with consistent and timely communication of any new or updated information about National, Regional, or TC policies, procedures, course content, or course administration that could potentially affect an instructor in carrying out his or her responsibilities.
- Serving as the principal resource for information, support, and quality control for all AHA ECC Instructors aligned with the TC.

Elements to Consider:

Establishment and renewal of TC contracts are at the sole discretion of the AHA. The AHA makes these decisions based on its ability to support all TCs effectively and efficiently.

The AHA considers each of these factors when approving or continuing a TC contract:

- The establishment of a TC supports the AHA mission.
- The training needs of a given area are based on geography, population, corporate/community needs, and the healthcare environment.
- The relationship of the TC with the AHA does not place the AHA in a conflict of interest.
- The TC's aligned instructors meet the established criteria and are eligible to fulfill the role.
- The TC meets the general liability insurance requirements outlined in the Following AHA Policies and Procedures listed in the Program Administration Manual.
- The TC maintains Internet access and a current active email address.

INTERESTED IN BECOMING A TC?

The below criteria must be met in order to pre-qualify.

TC applications are available for:

1. TSs registered on Atlas that wish to become a TC and meet the criteria outlined below
2. TCs that wish to add discipline(s)

New TC Application Criteria:

- Must obtain general liability insurance with a limit of \$1,000,000 or greater and a deductible or retention of \$25,000 or less
- Must agree to issue eCards as the primary course completion document for students
- Must own and maintain all equipment needed for teaching AHA courses, including manikins that meet feedback device requirements
- Must meet minimum technical requirements
- Use latest version of one of the top 3 or 4 Internet browsers by market share
- Maintain knowledge of and effectively use AHA Training Network applications, such as the Atlas, eCards, eLearning, or eBooks
- Must meet or exceed the minimum number of providers trained (in the disciplines applied for) during the previous calendar year, as noted here:
 - Internal employees trained: **BLS: 1,500, ACLS: 350, PALS: 250**
 - External customers trained: **BLS: 3,000, ACLS: 600, PALS: 450**
- Must successfully complete the course monitoring for the applied discipline

TCs and TSs that meet the above criteria, please send an email to:
Prequalification@heart.org

Visit cpr.heart.org/TCcriteria or learn more in the Program Administration Manual (PAM)

